



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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Office (509) 962-7506

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Building Partnerships – Building Communities

September 22, 2010

Norman Helley
385 12th Avenue NW
Issaquah WA 98027

RE: Helley Boundary Line Adjustment, BL-10-00032

Map Number 21-14-34055-0015 Parcel Number 827235
Map Number 21-14-34055-0016 Parcel Number 837235

Dear Mr. Helley,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A legal description or survey displaying the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval. **I believe that the Assessor's office can work with the legal descriptions provided; for future reference and if it is not to difficult this time, she wants either a metes and bounds legal or recorded survey with all BLAs and Segregations.**
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Records indicate that taxes are due on both parcels. Please notify me when taxes are paid for continued processing. THE TREASURER'S OFFICE WILL NOT.**
3. Please refer to the attached Kittitas County Public Works and Kittitas County Fire Marshall Comment Memos for information regarding additional requirements.

If you have any further questions, please feel free to contact me at (509) 933-8274.

Sincerely,

Jeff Watson
Staff Planner

Attachments via E-Mail to: rlbailey@cleelum.com

<http://www.co.kittitas.wa.us/cds/current/boundary-line-adjustments.asp>